



JOB DESCRIPTION

Mortgage Loan Processor

GENERAL DUTIES:

CHARO is seeking a loan processor for mortgage loans.

MINIMUM QUALIFICATIONS:

Must have with 3-4 years of experience in loan packaging, credit analysis, underwriting, mgmt reporting, and be computer literate in Calyx point software or similar. Bilingual English/Spanish required.

GENERAL INFORMATION:

CHARO, Inc. is a diversified and expanding community development corporation. Main offices located near California State University, Los Angeles - San Bernardino Freeway (10) and the Long Beach Freeway (710).

APPLICATION PROCEDURE:

To be considered, applicant **must fax or email** resume with **education, training, experience, and salary history** to: EVP at CHARO Community Development Corporation, at (323) 343-9484 or Dvaldez@CHAROcorp.com. No calls please.
EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER

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